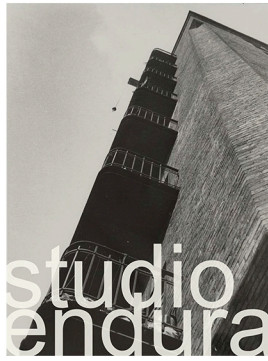


CONTACT:

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STUDIO RULES

We kindly ask that all users of the studio follow a few rules to keep the space neat, clean and functional for everybody.

TO NOTE

- Bookings begin at the scheduled appointment time, not upon arrival.
- Setup, packing, and cleanup must all take place within the allotted booking time.
- If you exceed your scheduled time, an additional hourly charge will apply.
- Colorama backdrops used on the floor are charged at £12 per meter.

PACKING DOWN

- Users must ensure that all belongings, rubbish and equipment not belonging to the studio be taken with them.
- Coloramas/backgrounds must be packed down and returned to their original place.
- If sufficient dirt, dust or debris accumulates on the floor during a booking, users must ensure the site is adequately cleaned before leaving. A studio hoover is provided.
- Any equipment must be returned to its original place, please see the placement layout.
- Any damage to the studio or its equipment must be reported/discussed.
- The studio windows must be shut & blinds should be wound down to a lowered position.
- Any plates, bowls, cups/mugs or cutlery used must be washed up.
- The dismissing of these rules may result in a £45 fee for cleaning labour and admin.

THANK YOU